Pre-use inspection record

Use the exact manual, applicable rigging rules and employer procedure. A failed or uncertain safety item means isolate and resolve before use. This sheet supplements the complete manufacturer checklist.

Manufacturer / model / serial or asset ID

Date / time / location / inspector

Rope / mount / rigging IDs

Manual revision / inspection type

Check	Observation focus	P/F/N	Finding
Labels / records	Readable ID, rating and manual; prior defects closed		
Mount / support	Approved combination, chains, bolts, pins, stability		
Drum / controls	Model-specific surface, hook/lock/jaws/stripper, guards		
Rope / rigging	Type, size, rating, wear, blocks and attachments		
Power / function	Correct supply; cords, hoses, foot switch; safe no-load check		
Route / work area	Alignment, wraps, communication, clear zone and landing		

P = acceptable; F = defect/uncertainty: hold or remove; N = not applicable, explain. Attach any additional model-specific checks and findings.

Disposition / tag number / reported to / inspector signature

Recurring inspection ledger

Schedule by model. CHANCE: specified pre-use and post-use checks. Thern: before each operation and every 3 hours during use; periodic at 6 months and event triggers. Harken: pre-use/periodic checks plus 12-month overhaul, cleaning and lubrication. Severe conditions may need earlier checks.

Manufacturer / model / serial or asset ID

Date / time	Type / hours	Finding / action / report reference	Inspector	Next due

Event triggers include damage, suspected overload/shock, abnormal function and return from storage as specified. Harken: more than 1 m drop onto hard surface requires manufacturer/authorized repair-center review. Calendar entries do not cancel a defect-triggered stop.

Sources: CHANCE TD09193E pp. 16, 19-20; Thern A21392-F-1025 pp. 5, 12-14, 17; Harken IN171 May 2024 pp. 15-16. Retain under applicable requirements and employer policy; this worksheet does not set a universal legal retention period.

Defect and return-to-service record

A repair entry is not a release. An authorized responsible person must record safe return following correction, reinspection and any manufacturer-directed test.

Equipment / model / serial ID

Date / inspector / defect report ID

Defect / circumstances / photographs and evidence references

Isolation / tag / location / persons notified

Corrective work / authorized service / parts / manufacturer instructions

Reinspection or manufacturer-directed test result / evidence reference

Release / remain out of service (circle) + limitations

Authorized name / signature / role

Date / next inspection