Fire Prevention Planning

SF-LIB-03 | Emergency | Employer planning starter

Identify fuels, ignition sources, safeguards and responsible people.

Scope and limits

Starter for general-industry 1910.39 when required; supplement with applicable fire codes, hot-work and extinguisher rules.

Proposed employer workflow

1. List major fire hazards, fuels and ignition sources for each work area.

2. Specify storage and handling arrangements for combustible and flammable materials; separate incompatible processes.

3. Assign removal of combustible waste and inspection of heat-producing equipment safeguards.

4. Identify the appropriate protection equipment and responsible maintenance personnel.

5. Define employee response: alarm, evacuation and only the firefighting duties the employer has specifically assigned and trained.

6. Before hot work, use the separate authorization process and verify fire-watch and post-work arrangements under applicable requirements.

Stop-work trigger

Stop when combustible material, a leaking container or failed safeguard makes ignition possible.

Adapt this resource before use. It is not OSHA-approved, a certification, a permit, or a complete site-specific safety program. The employer must determine applicable rules and approve the actual controls.

Site implementation worksheet

Fire Prevention Planning

Employer / site: _____

Administrator / contact: _____

Effective date / next review: _____

Complete these topic-specific arrangements

Fuel / ignition source inventory

Procedure / location / responsible person

Storage / safeguards / maintenance owners

Procedure / location / responsible person

Hot-work authorization and employee response

Procedure / location / responsible person

Attach the supporting plans

Identify applicable federal, State Plan and task-specific rules; attach equipment instructions, assessments, maps and any required written programs or permits. Record their document IDs below.

Supporting document / revision / owner

Employer approval / signature / date: _____

Approval of this worksheet alone does not authorize hazardous work.

Field check & follow-up

Fire Prevention Planning

Task / date / reviewer: _____

Mark each item Yes / No / N/A. Explain N/A. Resolve any missing critical control before work; record who verified the correction.

Check	Y / N / N/A	Action / owner
Fuel hazards identified		
Waste removed		
Ignition controls verified		
Protection equipment accessible		
Employee response understood		

Crew briefing and verification

Discuss: Stop when combustible material, a leaking container or failed safeguard makes ignition possible.

Ask each worker to explain the task controls and who to contact. Record the topic, participant names, demonstration or questions, and unresolved gaps. Attendance alone is not proof of proficiency.

Participants / evidence / gaps / corrective action

Reviewed by / date / follow-up due: _____

Official reference and use

https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.39

Source checked Nov 3, 2026. OSHA regulations and recommended guidance have different roles. Verify changes and applicability before adoption. Procedures and forms here are original SafetyFluent planning aids. Copy and adapt for internal workplace use, retaining source and revision details.

Records: assign secure storage, access and retention based on applicable requirements; there is no universal retention period for every form. Keep medical details out of this general crew worksheet.